**HOA Organization Meeting 1/19/23**

**Attendees:** Tami Minnick, Chuck Baker, Nathan Kunasek, Dave Pattison, Jeff Behr

Jeremy Edwards, Eric Olsen, Donna Baker

* Welcomed the two new Board Members, Jeremy and Eric
* Called mtg to order 7:06 mtg
* Corrected mins to state 35 *lots*, not 35 *members* voted to achieve the 50% threshold
* Tami made motion to accept the mins, Chuck seconded it

Board discussed what members are up at Diamond Peak full time and might be good resources to help on the Sub Committees.

Board discussed volunteers for the Board positions and who had interest in the various roles.

Tami made a motion to create a position of Vice President, the Board discussed that it would be a good idea to have someone working with the President to understand the processes and could also be a potential successor when the President’s term ends.

Board discussed hiring a Service Company to manage the Finances, at a minimum, we need to have the books audited and set a baseline. The Finance committee will come back with a recommendation.

Tami volunteered to manage the email and make sure they are routed accordingly.

Tami made a motion for the following positions as Board Members volunteered.

Jeremy: Seconded the motion.

No nays were present.

The following member positions were assigned by the Board.

The newly elected Board Members are as follows:

**Assigned Board Members:**

* President- Tami Minnick
* Vice President - Dave Pattison
* Treasurer- Eric Olsen
* Secretary- Jeff Behr

The Board agreed that there needed to be subcommittees to drive projects forward or manage processes. The following subcommittees were created and members volunteered:

**Sub Committees**

* Architecture Committee
	+ Nathan will Lead the Architecture
	+ Melanie Pattison
	+ Jeremy Edwards

* Road Committee
	+ Tami Minnick , Lead
	+ Chuck Baker
	+ Jeff Behr

* Finance Committee
	+ Eric O , Lead
	+ Tami Minnick

* Water Committee
	+ Chuck Baker, Lead
	+ Dave Pattison
	+ Nathan Kunasek
	+ Near term objectives:
		- Look at water readings required for Water Right requirements
		- Pump house needs work, insulation, wall, routing overflow
		- Committee will look at the issues and come back to the Board with a recommendation

* By Law/Documentation Committee:
	+ Jeff Behr, Lead
	+ Review the Terms of the Board Positions
	+ Review the By Laws
	+ Get HOA vote to approve the changes then file with Klamath County

The By Laws are on the Web Site.

Link: [HOA Bylaws & Documents | Diamond Meadows (dm1384.com)](https://www.dm1384.com/hoa-bylaws-and-documents/)

Leads can solicitate additional help for their committees should they need help from other HOA members.

Each committee will review their areas of responsibility of the By Laws and come back to the Board with recommendations. The appropriate votes will be done, whether it’s the Board or the entire HOA to approve recommendations according to the By Laws.

**Next meeting** will be in April.

**Board Contact Information:**

Eric O: 503 333-3986

Dave P: 541 979-5139

Jeff B: 54 1 740 2449

Chuck B: 541 640-2419

Tami M: 541 936-4571

Jeremy E: 541 912-9770

Nathan K: 541 228-6227

Tami made a motion to go to the Law Firm that represented the HOA and handled the lawsuit regarding the water tank and get documentation. Dave seconded the motion.

Tami adjourned the meeting at 8:34pm.